



TRANSFER REQUEST

PART 1. RECIPIENT

Individual requesting the transfer

Name (First/MI/Last) _____

Date of Birth _____ Phone _____

Email Address _____

Account Number _____ Suffix _____

RELATIONSHIP TO CURRENT OWNER (Select one)

☐ I am the current account owner.

☐ I am the former spouse of the current account owner.

PART 3. CURRENT ACCOUNT OWNER

Name (First/MI/Last) _____

Social Security Number _____

Account Number _____ Suffix _____

CURRENT ACCOUNT TYPE (Select one) ☐ HSA ☐ Archer MSA

PART 5. TRANSFER INSTRUCTIONS

TRANSFER OPTIONS (Select one)

☐ **One-Time Transfer**

Transfer Amount _____ Transfer Date _____

☐ Entire Account Balance ☐ This Transfer Will Close the Current Account

☐ **Recurring Transfer**

Transfer Amount _____ Transfer Start Date _____

Frequency (Select one) ☐ Monthly ☐ Quarterly ☐ Semi-Annually ☐ Annually ☐ Other _____

MAKE PAYABLE TO

_____ as ☐ Trustee or ☐ Custodian of _____ HSA
Name of Accepting HSA Trustee or Custodian Name of Recipient

ASSET HANDLING (Investments identified below will be liquidated immediately unless otherwise specified in the Special Instructions section.)

Asset Description	Amount to be Transferred	Special Instructions
_____	_____	_____
_____	_____	_____
_____	_____	_____

PART 6. SIGNATURES

I authorize the transfer of these assets and certify that all information provided by me is true and accurate. I understand that I am responsible for determining that this transfer qualifies under the rules that apply to such transfers and agree to comply with those rules. I assume responsibility for any consequences that may result from this transfer and I agree that the trustee or custodian is not responsible for any consequences that may arise from executing this transfer request.

The trustee or custodian signing below agrees to accept the assets being transferred.

X _____
Signature of Recipient

Date (mm/dd/yyyy)

X _____
Notary Public/Signature Guarantee (If required by the trustee or custodian)

Date (mm/dd/yyyy)

X _____
Authorized Signature of Accepting Trustee or Custodian

Date (mm/dd/yyyy)